



HANCOCK COUNTY BOARD OF SUPERVISORS

Agenda

August 15, 2016 at 9:00 a.m.

- 1. Call to order**
 - A. Pledge of Allegiance
 - B. Invocation
- 2. Amendments to the Agenda**
 - A. County Officials
 - B. Others
- 3. Motion to accept the Agenda**
- 4. Announcements**
 - A. The next regularly scheduled meeting is September 6, 2016 at 9:00 a.m.
 - B. Bi-weekly payroll for period ending August 6, 2016, totaled \$573,308.56.
 - C. There will be a Public Hearing today at 1:30 for the Board to consider abandoning two (2) roads within Hancock County
 - 1) George Lane – Becca Shubert
 - 2) Road 294 (portion)-Richard Hoffman
 - D. There will be an audit committee meeting today at 3:00 p.m.
 - E. The On the Run Youth Running Club of Mississippi will have a run on October 22, 2016 located on the Beach in Bay St. Louis.
 - F. State of County Presentation will be August 29, 2016 at the Hancock County Performing Arts Center at 6:00pm.
- 5. Motion to approve the Board Minutes for the July 29, 2016 and August 1, 2016 meetings.**
- 6. Motion to approve the Docket of Claims for August 15, 2016, totaling \$122,823.91.**
- 7. Departmental Agendas**
 - A. Brian Adam – EMA Director
 - 1) Motion to approve the Hancock County E-911 Commission's Change Order Request for \$22,614.00 to have the EOC Tower Lights Repaired. Lightning struck the tower and knocked several of the Emergency Beacon Lights out. These lights are a requirement to have on the Tower.
 - 2) Motion to approve the Marine Special Operations Command (MARSOC) agreement to collect Overhead Photograph's and Remote Sensed Data and have the Board President Sign said Agreement.

- 3) Motion to approve the Marine Special Operations Command (MARSOC) Access Agreement to use the Special Needs Shelter on HWY 43 have the Board President Sign said Agreement.
- B. Kevin Ladner – Recreation Director (NONE)
- C. Michelle Cuevas – Inventory Control
- 1) Motion to approve of the removal and disposal of the listed assets from inventory as they are no longer needed for County purposes:
 - a. EMA: 7230 (switch – replacing under warranty); 7369 (switch – replacing under warranty); 7380 (switch replacing under warranty); 7381 (switch replacing under warranty)
 - b. Sheriff’s Office: 7172 (mifi card); 6586 (cell phone); 7204 (mifi card)
 - c. Justice Court: 6508 (cell phone)
 - d. Tax Assessor/Collector: 3109 (vehicle - totaled)
 - e. Buildings and Grounds: 6272 (blower - lost)
 - f. McLeod Park: 7321 (golf cart - due to theft)
 - 2) Motion to approve spreading the inventory reports for July 2016 on the minutes.
- D. Robin Benoit – Purchasing Clerk
- 1) Approval to purchase for Maintenance Dept. 2 – John Deere 6110M Cab Tractors (MS State Contract# 8200022898, effective dates: 3/1/2016 – 2/28/2017). Total contract price is \$143,509.64 from Deere & Company
 - 2) Approval to purchase for Maintenance Dept. 2 – attachments for John Deere 6110M Tractors (MS State Contract# 8200022972, effective dates: 3/1/2016 – 2/28/2017). Total contract price is \$52,834.24 from Alamo Industrial
 - 1) Approval to spread the monthly credit card report on the minutes. This report reflects all credit card payments that are presently on the docket today.
- E. Anthony Cuevas – Building Official
- 1) Motion to approve Ray Stewart’s request for a waiver to the Temporary Moratorium on the filing of applications for RV Parks/Trailer Parks within Hancock County to allow a Recreational Vehicle Park on his property located at 5220 Lambert Lane. (Request dated August 2, 2016)
 - 2) Motion to approve Ray Stewart’s request for a waiver to the Temporary Moratorium on the filing of applications for RV Parks/Trailer Parks within Hancock County to allow a Recreational Vehicle Park on his property located on Lot 63 Lambert Lane. (Request dated August 3, 2016)
 - 3) Motion to approve a request for Permit refund by Mr. Gerald McLean III in the amount of \$101.00 for a Mobile Home to be placed at 7110 Cuevas Town Rd. Kiln, Ms. 39556.

- 4) Motion to approve Anthony Cuevas to attend the Association of Floodplain Managers of Mississippi Fall Conference to be held on November 1-3, 2016 in Philadelphia, Ms. at the Pearl River Resort. Conference fee will be \$195.00. Lodging fee will be \$89.00 per night for three nights not to exceed \$267.00 total.
- 5) Motion to approve Anthony Cuevas to travel in County Vehicle to attend the Association of Floodplain Managers of Mississippi Fall Conference in Philadelphia, MS.

F. Nancy Kelly-Comptroller (NONE)

8. External Business Agenda

A. Gouras and Associates – Corinne Graham

- 1) Motion to approve Budget Modification #4 for the Highway 607 project releasing \$4,582,704.41 from the grant.

B. Youth Court – D’Angela Brenza

- 1) Motion to approve hiring Magan Bourn as secretary for the Hancock County Youth Court at a rate of 10.00 per hour pending physical and drug test.

C. Gulf Regional Planning Commission – Jeff Loftus

- 1) Motion to approve _____ as the best proposer for handling all Hazardous Waste for the 2016 Hazardous Waste Day as presented by the Selection Committee.

D. Hancock Resource Center – Rhonda Rhodes

- 1) Motion to approve the following items related to the Home Investment Partnership Program Grant Application:
 - a. Resolution to submit application and sign all certifications/assurances in the application.
 - b. Resolution for Affirmative Marketing Procedures
 - c. Resolution for Minority/Women Business Enterprises Participation
 - d. Concerted Revitalization Plan Resolution

9. Elected/Appointed Agendas

A. Ricky Adam – Sheriff

- 1) Motion to spread on the Minutes the following personnel changes:
 - a. Remove the following dispatcher from payroll
 - i. Shaena Ladner – effective August 20, 2016
 - ii. Megan Cusick – effective August 15, 2016
 - b. Moving part time dispatcher Tessa Delsied to full time dispatcher, with a pay increase from \$9.50 per hour to \$10.50 per hour, effective August 21, 2016.

B. Jimmie Ladner – Tax Assessor (NONE)

C. Karen Ruhr – Circuit Clerk

D. Tim Kellar – Chancery Clerk

- 1) Motion to approve and authorize Board President to sign CDMS Software Support Agreement and 12 day contract between the Chancery Clerk’s office and Data Systems Management Inc.

E. Geoffrey Clemens – County Engineer

- 1) Motion to authorize advertising for remove and dispose of 2 span (19-19) precast concrete and Timber Bridge. Install 2 span (19-19) precast concrete bridge with precast concrete piling, and associated sheet pile retaining wall, bridge rail and approach. Work will also include the temporary diversion of an 18” treated effluent sewer line and installation of approximately XXLF of new line for Project: Remove and Replace Washington Street Bridge.
- 2) Motion to approve a request to review Quotes for Guardrail Installation on Caesar Necaise Road that were received on August 12, 2016 at the Hancock County Purchasing Office and to make a motion of awarding the bid to lowest bidder.
- 3) Motion to spread on the Minutes the inspection on Road in Fenton Place Subdivision (Fenton Place Road) was performed on August 3, 2016 as requested from HCBOS on August 1, 2016. (SEE ATTACHED REPORT)
- 4) Motion to approve a request to have Board President sign a Board Order to cancel Project STP-023(13)B - Old Kiln Road Culvert – Leetown. (SEE ATTACHED)
- 5) Request authorization to have Board President sign NPDES Permit (Notice of Intent) for Transportation Enhancement –Pedestrian Pathway Project.

F. Vic Johnson – Road Manager

- 1) Motion to approve the hiring of Michael Bryan to replace Blake Lafontaine who moved to truck driving position as a grass cutter/labor at south maintenance. This is a full time position at \$10.00 per hour pending outcome of physical.
- 2) Motion to approve the replacement of a broken window in a 1998 Dodge Caravan belonging to Brenda Varrett. Window was broken by our grass cutter mowing shoulders on W. Adam St. Low quote being \$180.00 from Coast Glass And Mirror LLC.(see attachments)
- 3) Motion to approve and spread on Minutes petition from Alison Ladner the naming of a private no name road of Fenton Dedeaux to Lou Ann Marie Rd.(see attachment)

G. Felicity Arcement – County Administrator

- 1) Motion to waive the fee for the Longfellow Community Center for the Southern Rail Commission on December 9, 2016.
- 2) Motion to approve the Hancock County School District’s 16th Section Land Lease Amendment for The Nature Conservancy.
- 3) Motion to approve enrollment in the USDA Beaver Control Program that runs from October 1, 2016, through September 30, 2017, at a rate of \$7,500.00.
- 4) Motion to authorize Gretchen Karl to attend the MDAH workshop on Maintaining a Health Records Program and Managing Electronic Records on October 11, 2016, in Gulfport, Mississippi.

- 5) Motion to authorize the County Attorney to negotiate a professional services agreement with _____ to oversee repair of doors at Annex.

H. Gary Yarborough Jr. – Board Attorney

I. Supervisors Items

- 1) District 1 – Supervisor David Yarborough
- 2) District 2 – Supervisor Greg Shaw
- 3) District 3 – Supervisor Blaine LaFontaine
 - a. Motion to approve appointing _____ to the Mississippi Regional Housing Authority Board of Commissioners.
- 4) District 4 – Supervisor Scotty Adam
- 5) District 5 – Supervisor Darrin Ladner

10. Public Comments

- 1) Joseph Perrault (216-2004) Rd 328

A. Attorney Motions

11. Executive Session

A. Attorney Motions

12. Adjourn/Recess